

RFT 06-2025

Asphalt Paving and Culvert Replacement

Closing May 15, 2025, at 4:00 pm



Contents

Submitted By	1
Proposal Requirements	1
Proposal Evaluation Criteria	2
Withdrawal of Proposals	2
Township's Right to Accept or Reject	2
Installation Date	2
Town's Authority	3
Failure or Default of Proponent	3
Addendum	3
Workplace Safety and Insurance Board	3
Insurance	4
Indemnification	4
Limits and Laws/Conformity to Legislation	4
Informal Proposals	4
Confidentiality	4
Conflict of Interest	5
Non-Collusion	5
Payment	5
Appendix A	6
Project 1 – Asphalt Surface Work 2nd line and 5 sideroad (1.17 kms)	6
Project 2 – Asphalt Surface Work Mono Amaranth Townline (1.39 kms)	7
APPENDIX B	9
Project 1 – Asphalt Surface Work 5 sideroad (1.39 kms)	9
Project 2 – Asphalt Surface Work Mono Amaranth Townline (1.17 kms)	10



Township of Amaranth

RFT – 06-2025

Asphalt Paving and Culvert Replacement

Submitted By

Company: _____

Address: _____

Telephone: _____ Email: _____

Proposal Requirements

Date and place for receiving submissions:

Request for tender to be addressed to Kevin Watson, Roads Superintendent in a sealed envelope clearly marked RFT – 06-2025 Submission delivered to the Township Office at 374028 6th Line Amaranth, ON L9W 0M6 on or before May 15, 2025, at 4:00 p.m. eastern standard time.

Late bids will not be accepted.

April 24, 2025	Request for Tender Issued
May 8, 2025, at 4:30 p.m.	Deadline for electronic questions from interested suppliers to be received. Replies will be circulated to all suppliers via addendums and will be the responsibility of the proponent to download from the township's website at https://www.amaranth.ca
May 15, 2025, at 4:00 p.m.	Closing date for proposal submissions
May 21, 2025	If required, Council will review the results of the request for proposal
On or before May 22, 2025	Staff will notify the successful proponent



Proposal Evaluation Criteria

Proposals will be assessed on the information provided in the proposal. Evaluation will be based upon the following weighted scorecard:

Competitiveness of price	75 points
Delivery timing	15 points
Previous work experience	10 points

Note: Lowest price proposal not necessarily accepted.

Withdrawal of Proposals

A proponent may, without prejudice to themselves, withdraw their tender at any time up to twenty-four (24) hours before the time set for the closing of the tender. A withdrawal shall be made in writing and must be received by the Township within the specified time. The proponent who has withdrawn their proposal may submit a new proposal on or before the closing date and time.

Township's Right to Accept or Reject

The Township of Amaranth (Township) reserves the right to reject any proposal, even if that proposal is the lowest in dollar amounts and may award the contract to the proponent that the evaluation team find the most appropriate. The Township will not be liable for any costs incurred that may arise from submitting the proposal.

It is not the intention of the Township to award this request for proposal (RFP) to any supplier who does not furnish satisfactory evidence that they have the ability and experience in this class of work and have sufficient capital and plant to enable them to prosecute and complete the same successfully, and to complete it in the time stated in the proposal. It will be the supplier's responsibility to clarify any details in questions before submitting a proposal.

All questions, technical or otherwise, pertaining to this RFP should be directed by email only:

Kevin Watson, Roads Superintendent
kwatson@amaranth.ca

The Township will not bear any fault for any oral communications. The Township reserves the right to re-tender the project or potentially negotiate a contract with a suitable proponent.

Installation Date

The Proponent is responsible for providing a firm delivery date.

Town's Authority

The CAO/Clerk, Public Works Superintendent and/or Treasurer shall be the Contract Administrator as identified in Ontario Provincial Standards Section GC 3.01 of the General Conditions. It is mutually agreed between the parties of this contract that the CAO or designated representative, shall supervise, direct and approve all work included herein and in all cases shall decide every question which may arise relative to the execution of the work to be performed under this contract as per Section GC 7.0 – Contractor's Responsibilities and Control of the work.

Failure or Default of Proponent

If the proponent, for any reason, fails or defaults in respect of any matter or thing which is an obligation of the proponent under the terms of the RFP, the Township may disqualify the proponent from the RFP and/or from competing for future bid opportunities (RFTs, RFQs, etc.) issued by the Township. In addition, the Township may at its option either:

1. Consider that the proponent has withdrawn any offer made, or abandoned the agreement if the offer has been accepted, whereupon the acceptance, if any, of the Township shall be null and void; or
2. Require the proponent to pay the Township the difference between its proposal and any other Proposal which the Township accepts, if the latter is for a greater amount and, in addition, pay the Township any cost which the Township may have incurred, by reason of the proponent's failure or default, and further, the proponent will indemnify and save harmless the Township, its officers, employees and agents from all loss, damage, liability, cost, charge and expense whatever, which it, they or any of them may suffer, incur due to the failure of the proponent.

Addendum

If an addendum is found to be necessary, it will be released and available to all on the Township's website. If the Township revises this RFP, any revisions will be included in this addendum. The addendum shall advise any changes to the proposal submission date if more time is allowed for all proponents to revise their proposals. It shall be the responsibility of the proponent to download the information from the Township's website.

Workplace Safety and Insurance Board

A certificate of clearance from the Workplace Safety & Insurance Board must be provided prior to the commencement of the project, providing adequate proof that all payments by the proponent have been made.

The proponent clearly understands and agrees that they are **not**, nor is anyone hired by the proponent, covered by The Corporation of the Township of Amaranth under the *Workplace Safety & Insurance Board Act*, *The Employment Act*, or any other regulation, in respect of the proponent, their employees and operations, and shall upon request furnish the Township with such satisfactory evidence that the Proponent has complied with the provisions of any such acts or regulations.

The Township is not to be deemed the employer of the supplier or their personnel under any circumstances whatsoever.

Insurance

The party to whom this contract is awarded shall supply the Township with proof of insurance and a copy of the policy, prior to signing of the proponent by Township officials, and provide coverage throughout the term of the proposal in the amounts outlined below.

Comprehensive general liability insurance with a minimum liability of \$5,000,000.00 inclusive of any one occurrence. Comprehensive general liability insurance shall cover all operations and liability assumed under the contract with the Township. The comprehensive general liability insurance shall include premises and operations liability, Proponent's contingency liability with respect to the operations of sub-contractors completed operations liability and automobile liability (owned, non-owned or hired units).

All premiums and expenses incurred with this insurance shall be paid for by the contractor. Failure to maintain adequate insurance, the proponent shall be totally responsible for all claims for damage.

Indemnification

The proponent shall indemnify and save harmless The Corporation of the Township of Amaranth, its elected officials, officers, employees and agents from and against all losses and all claims, demands, payments, suits, actions, recoveries and judgements of every nature and description made, brought or recovered against the Township by reason of any act or omission of the proponent, his agents or employees, in the execution of their work. This indemnity shall be in addition to and not in lieu of any insurance to be provided by the successful proponent in accordance with this RFP.

Limits and Laws/Conformity to Legislation

The Proponent shall obtain, and pay for, all required permits from federal, provincial and municipal authorities having jurisdiction over the work. The Proponent shall comply with all applicable laws, ordinances, rules and regulations including but not limited to, *the Occupational Health and Safety Act*, *the Labour Act*, *Environmental Protection Act* and *Highway Traffic Act*.

Informal Proposals

Proposals that are incomplete, conditional, illegible or obscure or that contain additions not called for, reservations, erasures, alterations or irregularities of any kind, may be rejected as informal.

Proponents are required to fill in all the blanks.

Confidentiality

In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, proponents are advised that all correspondence provided by a proponent responding to this RFP are hereby collected under the authority of the *Municipal Act* and will be used exclusively in the RFP process.

The Township will treat all proposals as confidential within the boundaries of the *Municipal Freedom of Information and Protection of Privacy Act* but may be released pursuant to the *Act*. All public reports approved by the Township of Amaranth will become public information. Notwithstanding the foregoing, Proponents recognize and agree that the Township will not be liable in any way for any losses that the proponent may suffer from the disclosure of information to third parties.

Conflict of Interest

The Proponent must disclose to the Township any potential conflict of interest that might compromise the project. In the case where there might be a conflict of interest, the Township may refuse to consider the proponent. The proponent must fully disclose any potential conflict of interest with a Township employer, board member or commission that may have a financial gain with the awarding of the contract and state the nature of that interest.

Non-Collusion

A proponent is prohibited from any communication, directly or indirectly, with any other proponent/agent or representative of the proposal. If a breach is discovered, the Township reserves the right to disqualify the proposal.

Payment

Once the project has started, payment shall be based on work completed to date and provided the work has been satisfactorily completed. The proponent shall show a valid HST registration number on each invoice. The amount of HST being charged shall be shown separately on all invoices. Prices contained in the submission are to be in Canadian funds, and shall include all necessary labour, travel and equipment required for execution of the work.

Appendix A

Scope of Work and Standards

Provide unit and total prices for the work at the following locations shown in the maps in Appendix B:

Project 1 – Asphalt Surface Work 2nd line and 5 sideroad (1.17 kms)

Guaranteed Completion Date: _____

Item Description	Quantity	Unit	Unit Price	Ext. Price
Traffic control as per book 7	1	lump sum		
Mobilization/demobilization and misc.	1	lump sum		
Pulverize and grade existing road	9,450	m ²		
Supply and place 450 mm HDPE Culvert including 'A' gravel, bedding, backfill with removal and disposal of existing fill and culvert	14	metre		
Supply and place HL-8 hot mix asphalt 50 mm depth	1,345	tonne		
Supply and place HL-4 Hot mix asphalt 50 mm depth	1,345	tonne		
Lap joint	3	each		
Granular 'A' shoulder gravel	500	tonne		
Pavement markings two (2) coats yellow paint	1350	metre		
Pavement markings stop bars	4	each		
Total Excluding HST				

Project 2 – Asphalt Surface Work Mono Amaranth Townline (1.39 kms)

Guaranteed Completion Date: _____

Item Description	Quantity	Unit	Unit Price	Ext. Price
Traffic control as per book 7	1	lump sum		
Mobilization/demobilization and misc.	1	lump sum		
Pulverize and grade existing road	8,400	m ²		
Supply and place HL-8 hot mix asphalt 50 mm depth including	1,075	tonne		
Supply and place HL-4 hot mix asphalt 50 mm depth	1,075	tonne		
Lap joint	4	each		
Granular 'A' shoulder gravel	500	tonne		
Pavement markings two (2) coats yellow paint	1200	metre		
Total Excluding HST				

Asphalt Specifications:

All work shall be done in accordance with OPSS 310, OPSS 1150 and OPSS 1154 for Hot Mix Asphalt and Form M-100.

Asphalt Joints:

All joints and/or terminations abutting existing asphalt surfaces, including bridge decks, shall be ground to the satisfaction of the primary contact or designate prior to commencing asphalt placement. All milling shall be included in the total tendered price on the form of tender. Approximate lineal meters of milling have been provided and are based upon one pass 1.5 m wide.

Existing Driveways:

Existing asphalt, concrete, interlocking brick or gravel driveways abutting roads proposed for asphalt shall have the edges prepared to create a smooth transition between surfaces. Asphalt placed between



the road and driveway shall be the same mix design as specified for that road section. Any milling and/or asphalt required shall be the responsibility of the contractor and shall be included in the total tender price on the form of tender.

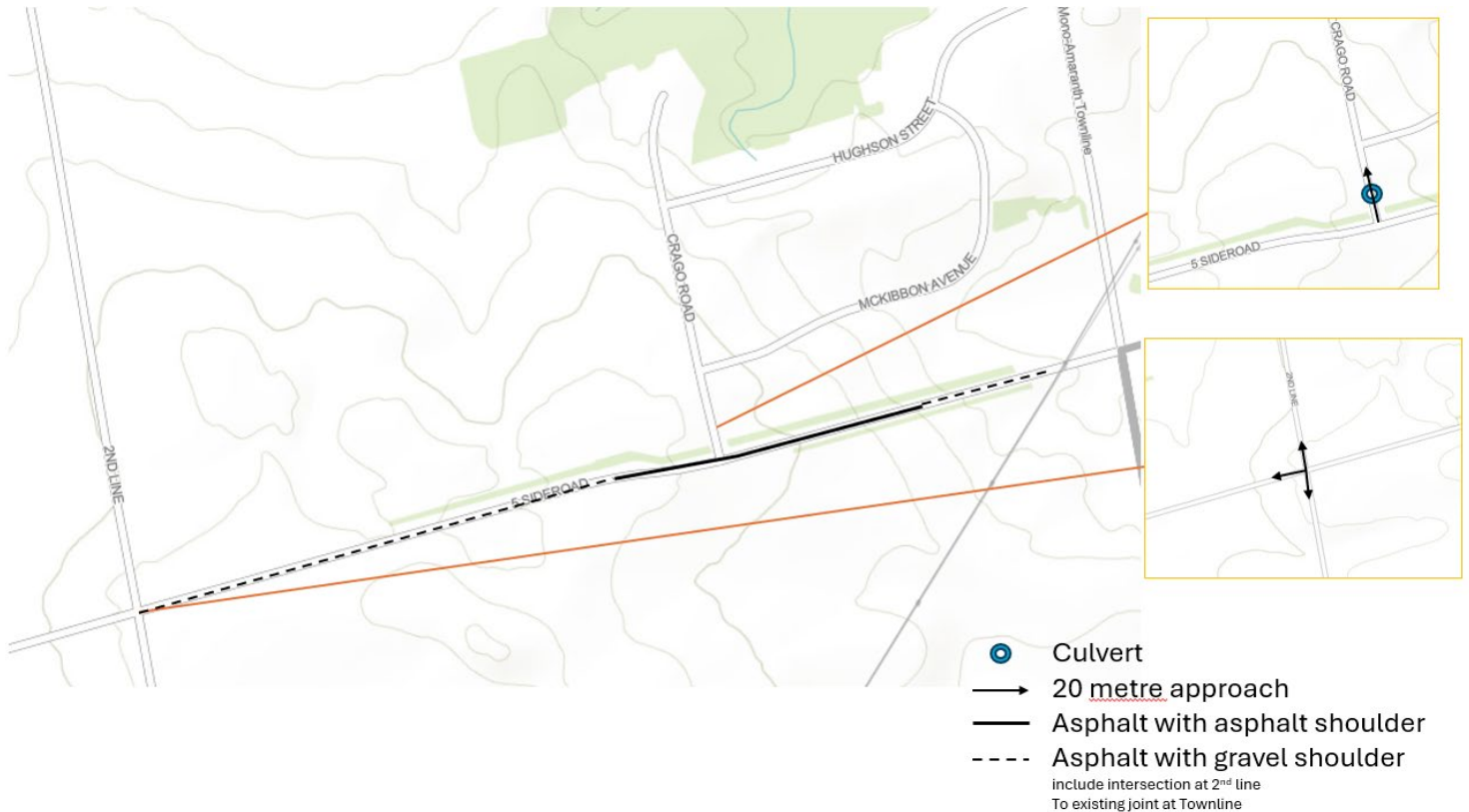
Warranty Period:

Upon completion of the work, the contractor shall notify the Township in writing (i.e., to be included with request for final payment) to request commencement of the warranty period. A warranty period of **one (1) year** will commence following the Township's written acceptance of the work described in this tender. The Township's written acceptance of the work will specify a date on which the warranty period will commence. The contractor shall repair any identified deficiencies at no additional cost to the Township during the warranty period. Following the **one (1) year** warranty period, an inspection of all work completed will be undertaken with the Township and the contractor. If the Township accepts the work following the warranty period, the contractor will be notified in writing that the warranty period has been fulfilled, and the work will be accepted. If the Township rejects the work, the contractor will complete, at no additional cost to the Township, all required work to make the work acceptable to the Township.

APPENDIX B

Map Locations

Project 1 – Asphalt Surface Work 5 sideroad (1.39 kms)



Project 2 – Asphalt Surface Work Mono Amaranth Townline (1.17 kms)

