

**Environment and Land Tribunals  
Ontario**

Local Planning Appeal Tribunal

655 Bay Street, Suite 1500  
Toronto ON M5G 1E5  
Telephone: (416) 212-6349  
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**Tribunaux de l'environnement et de  
l'aménagement du territoire Ontario**

Tribunal d'appel de l'aménagement  
local

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Site Web: www.elto.gov.on.ca



September 21, 2018

**VIA EMAIL:** [pharrington@airdberlis.com](mailto:pharrington@airdberlis.com)

Patrick Harrington  
Aird & Berlis LLP  
Brookfield Place  
181 Bay Street, Suite 1800  
Toronto, ON M5J 2T9

Subject:	Case Number:	PL180646
	File Number:	PL180646
	Municipality:	Township of Amaranth
	Municipal Number:	OPA 2-15
	Property Location:	Concession 10, East Part Lots 2 & 3
	Applicant/Appellant:	Sarah Properties Limited

**Re: Preliminary Screening of the Notice of Appeal**

This letter is to advise that the Tribunal has now completed its preliminary screening of your notice of appeal in accordance with Rule 26.05 of the Tribunal's Rules of Practice and Procedure "(Rules)". The Tribunal has made a preliminary determination that this notice of appeal is **valid**, for the reason that it provides the explanations required by s. 22(8)(a.1) and s. 22(8)(a.2) of the *Planning Act*.

**Appeal Record, Case Synopsis and Responding Appeal Record, Case Synopsis**

Please review Rules 26.01 to 26.20 (inclusive) attached to this letter.

Rule 26.11 of the Rules requires the Appellant to file three copies of an appeal record and a case synopsis with the Tribunal Registrar within 20 days of the date of this letter, in both paper copy and electronic format (USB key). This Rule also requires the Appellant to file one additional copy of the appeal record and case synopsis upon the municipality and the approval authority.

The municipality and the approval authority must advise the Tribunal, in writing, within 10 days of the receipt of the Appellant's appeal record, of their intent to serve and file a responding appeal record or a case synopsis. If a municipality or approval authority chooses to file a responding appeal record or a case synopsis, 3 copies must be filed, in

both paper and electronic format (USB key), with the Tribunal Registrar within 20 days of receiving the appellants' appeal record. One copy must also be sent to the appellant.

Appellant and responding documentation must not be submitted to the Tribunal Registrar by email.

### **A Dispute with the Preliminary Screening of the Notice of Appeal**

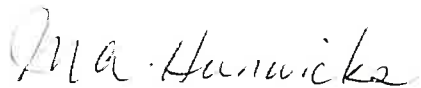
The municipality, the approval authority or a person whose application is the subject of the appeal who wishes to dispute the Tribunal's preliminary determination that the notice of appeal is valid, may contact the Tribunal to request a date for a motion in accordance with Rule 26.06 and Rule 10. Supporting motion materials are required to be exchanged within the dates set out in Rule 10.

The Tribunal will now proceed to schedule a case management conference, in accordance with Rule 26.20, of the Rules. The Tribunal will not canvass the availability of counsel prior to scheduling a date for the case management conference.

### **Mediation**

Mediation is an option available where the parties consent to this process. Mediation is intended to provide the parties with a more satisfactory manner in which to reach a resolution in the same or lesser timeframe as the traditional adjudicative process. Parties should contact Kimberly Livingstone at [kimberly.livingstone@ontario.ca](mailto:kimberly.livingstone@ontario.ca) if they are interested in mediation.

Yours truly,



Mary Ann Hunwicks  
Registrar

c.c.  
The Clerk, Township of Amaranth  
Jeffrey Wilker

encl: Rules 26.01 to 26.20